

DCBA EXECUTIVE COMMITTEE MEETING MINUTES



Date: April 17, 2025

Time: 8:00 am

Place: Hotel Diamond Downstairs Conference Room

Attendees:

Directors: Shari Anderson, Nick Andrew, Brenda Narayan, Nichole Johnston

Directors Absence: Greg Scott

Staff & Volunteers: Debbie LaPlant Moseley & Audrey Taylor

Call to Order – Nick Andrew called the meeting to order 8:01am

AGENDA

1.0 Organization

Staff & Operations

- Lucia Mercado's resignation.
- Debbie and Audrey recommend immediate revision of staffing duties:
 - Allison Boyer, moves to Events Mgr. with 60-day review
 - Rayce Pipkin, who was the #2 candidate when Allison was hired, be brought into to Allison's open position.
 - Have Daniel Rios lead TNM and FNC.
- Short Term – 1 Month
 - Debbie and Audrey review notes from work session with staff focusing on the next month's operations – April to May, keep focused on priorities although there will be pop-up issues which Debbie and Audrey will try to deal with. Debbie has a commitment for her time at least two weeks during this period.
 - Week of May 5 – Allison, Debbie and Audrey are all out of pocket. Daniel and Rayce are the only ones to handle office and TNM.
- Discussed long-term plan. Debbie expressed her confidence in Allison and her management experience. Also, her desire to manage and move up, which Lucia preferred not to.
- Shari, Debbie and Audrey to back with a more solid transition plan.

2.0 Operations

- Received notice from Liza Tedesco, reviewed bylaws for ability to stay on the board. Given her new position is not with a downtown business there is no slot available on the board. Agreed ask Mary to search for two board appointments to bring to the May Board meeting for consideration.
- 3CORE Loan – received notice that DCBA had a balloon payment of \$5,700 due on the loan which was taken out in 2020 for a business connection website. DCBA has been

making monthly payments since mid-2022. Nicole recommended DCBA had the cash to approve making the payment and make adjustment in budget for mid-year review.

- Review City items and Board member or business attending. Parking, Downtown Revitalization and ED Strategic Planning (which needs a board member to attend). Nick agreed to attend Friday April 25 meeting with the city. Audrey to handle park and downtown revitalization (complete streets).

3.0 New Business – Shari Anderson reported on CSU efforts to influence legislature regarding the budget cuts. Shared draft letters and requested Executive Committee to individual submit particularly if an alum.

4.0 Meeting Adjourn

Meeting adjourned 10:03. Next Executive Meeting is May 15, 2025

Respectfully submitted,

Brenda Narayan /sgnd/via email

Brenda Narayan,
DCBA Secretary